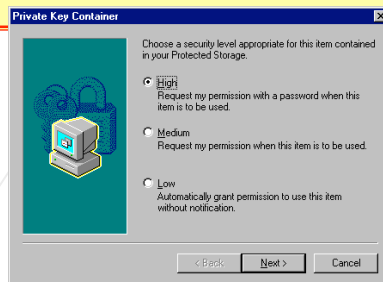**16**

The default setting *Medium*. Change the security level by clicking **the Set Security Level. . .**
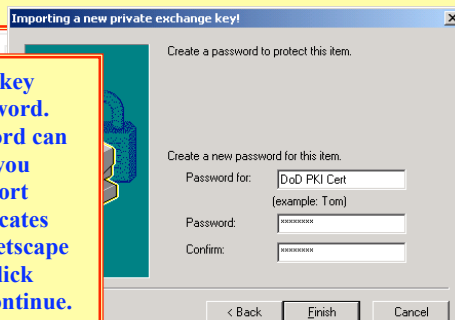
17

Set the security level to *High*. Click the **Next** button to continue.

18

After selecting the *High* Security option, label your key with the label **DoD PKI Cert.**

19

Set a key usage password. The password can be the one you used to export your certificates from the Netscape browser. Click **Finish** to continue.

20

You will complete the installation process by adding the DoD Root certificate to the certificate store. Enter your key usage password (step 19) and then click OK. ****NOTE: YOU MAY NOT GET THIS DISPLAY IF YOU HAVE THIS CERTICATE ALREADY STORED.
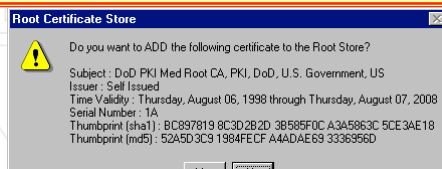
21

Confirmation is received when you see *The import was successful* message. Click OK and you will be returned to the workstation's desktop.

You will have to repeat Steps 8 – 20 for the email digital signature and encryption certificates that are on the floppy disk.

**Department of the Navy
PKI Helpdesk
1.800.304.4636
itac@infosec.navy.mil**

PUBLIC KEY INFRASTRUCTURE

Quick Reference Guide for Installing DoD PKI Class 3 Certificates for use with Microsoft Product

1

Insert your 3 _" floppy diskette into your computer floppy drive. The floppy diskette should contain the following files:

- **Class 3 Certificate**
- **ID.p12 (Identity Certificate)** (*NOTE: file name used in document are examples, you will substitut your files that you have on your floppy)
- **Email.p12 (Email Certificate)** (*optional – you may not have this)
- **EncrptID.p12 (Encryption Certificate)** (*option – you may not have this)
- **Root Certificates** (*optional – you may not have these)
- **DODROOT.p7b (validates the current Class 3 DOD PKI)**
- **DODMEDROOT.p7b (supports the previous version of Medium Assurance DOD PKI)**
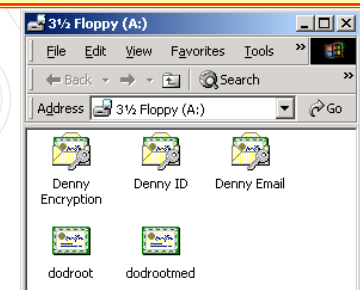
Installing Root Certificates (*.p7b files)

(* Steps 2 – 7 are instructions For If You Have a Co on Floppy Disk. Instructions. To obtain and install Root Certificates, please visit https://infosec.navy.m and follow instructions to download and install.

2 Double click file **DODROOT.p7b** to start the *Certificate Manager Import Wizard.* Click the <u>N</u>ext button to continue.

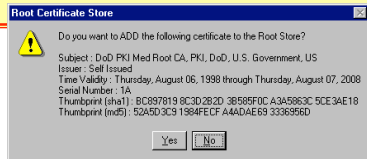**3** Accept the default option in the *Select a Certificate Store* window. Click the <u>N</u>ext button to continue.
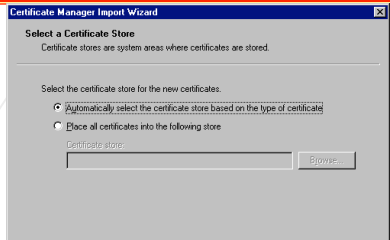
4 Click the **Finish** button when the *Completing the Certificate Manager Import Wizard* window is displayed.

5 Click the <u>Y</u>es button when the *Root Certificate Store* window is displayed.

NOTE: If this window is not displayed, the Root Certificate has previously been installed. Proceed to step 6.

**6** Click the **OK** button when the *Import was successful* message is displayed.

7 Repeat steps 2-6 to install **MEDROOT.p7b.**

Installing Certificates (*.p12 files)

8 Double click file **ID.p12** to start the *Certificate Manager Import Wizard.* Click the <u>N</u>ext button to continue.

9 You are prompted to select a file to import. Choose the default file name, which is the file you double clicked. Click <u>N</u>ext to continue.
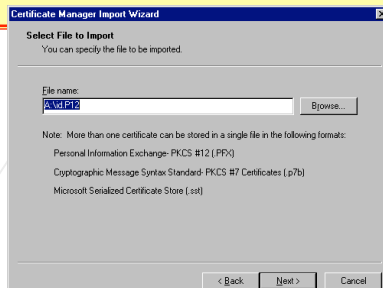

10 Enter your **Portable Security Password. NOTE: This is the password you created when certificates were exported from Netscape to your floppy. If you have forgotten the password, you must see your LRA to get new certificates.**

11 Check **Enable strong private key protection box and click the <u>N</u>ext button to continue.**


12 Choose the *Place all certificates into the following store* option and then click the B<u>r</u>owse . . . button.
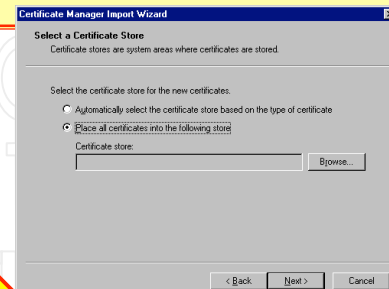
13 The *Select Certificate Store* window appears. Highlight the *Personal* folder. Click the **OK** button.

14 The *Select Certificate Store* window closes and the *Personal* folder is automatically inserted into the *Certificate Store* field. Click the <u>N</u>ext button to continue.
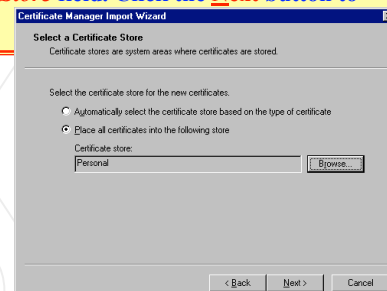
15 The *Completing the Certificate Manager Import Wizard* window is displayed. Click the Finish button.